MEMBERS' INFORMATION AND COMPUTER TECHNOLOGY (IC , ALLOWANCE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: Charles Hollingsworth

ICT ALLOWANCES FOR THE MONTH OF: 2015/2016 (Good Friday)

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED £	AMOUNT CLAIMED p	RECEIPTS ATTACHED* YES	RECEIPTS ATTACHED* NO
10 March 2016	Targus Click-in Case for iPad Mini	✓ 19	95	✓	
— 11 —	Apple iPad mini 4.	✓ 399	00	✓	
	(1) Combined '15/16 (£250) & '16/17 (168.95) combined allowance				
TOTAL		✓ 418	95		

Invoice date 10/3/16 | Supp ID 81836208 | Gross amt £ 418.95

Inv No. ✓ | Due Date 29/3

Text (30 chars incl spaces): CLLR HOLLINGSWORTH – ICT

Acc code	TC	TS	CostC	Cat	Cat	Cat	Net £
J26	E2		MJ30				418.95

PLEA[illegible] R AND SIGN BELOW AFTER

REAI[illegible]

Special instructions

*FAI[illegible] IENT OF THE CLAIM

Contact name [redacted] Ext No. 6319

I declare that I have actually and necessarily incurred expenditure on ICT equip[illegible]g me to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Memb[redacted] Date 14th March 2016

For Office Use Only					
Democratic Services:	Authorised for Payment: [redacted]		Date: 16/3/16		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date: